

Issued free of charge

Form No : FRAG/01

Serial No :

Application for transfer of the ownership by a deed, an institutional action in terms of the Amendment No. 20 of 2005 to the Tea, Rubber and Coconut Estates (Control of Fragmentation) Act No. 2 of 1958

Chairman

Tea, Rubber and Coconut Estates (Control of Fragmentation) Board,

Ministry of Plantation Industries,

10th Floor, Second Stage, Sethsiripaya,

Battaramulla.

- 1) Full name of the applicant :-
(Legal owner of the land)
- 2) Address :-
- 3) National Identity card No :-
- 4) Telephone No :-
- 5) Name of the Land :-
- 6) If there are joint owners / co-owners for the relevant land, their names and addresses should be mentioned below :-

Serial No	Name	N.I.C No.	Address
01			
02			
03			
04			
05			

7) The Extent of the land :- (On or before 22.07.2005)

Acres	Roods	Perches	(Hectares)

8) The present extent of the land :-

Acres	Roods	Perches	(Hectares)

9) Details of the location of the land :-

- 9.1 District :-
9.2 D.S. Division :-
9.3 Name of the Pradeshiya Sabha :-
9.4 Grama Niladari's Division :-
9.5 Village :-
9.6 Land Registrar's Division :-
9.7 The access road to the land :-

(A map tracing the road that can be reached to the land from the nearest town should be annexed)

10) Details of the deeds, Plan and Title Report for the land claimed :-

- 10.1 Deed Nos. and dates :-
10.2 Plan Nos. and dates :-
10.3 Date of the Title Report :-

(Certified copies of the relevant Deeds and Plans should be annexed. A Title Report attested by the Attorney-at-Law who has 10 years of experience as a Notary, should also be submitted.)

11) Details of the crops cultivated in the land

- 11.1 Tea/ Coconut/ Rubber/ Other :-
11.2 The extent under cultivation :-

Acres	Roods	Perches	(Hectares)

- 11.3 The Present situation of the cultivations :-
11.4 The total yield of past three years :-

12) Details on the main buildings located at the land and their conditions

- 12.1 The number of buildings :-
12.2 Square feet of the buildings :-
12.3 The present conditions of the buildings :-

13) Has an application for transfer of this land been submitted previously for approval of the Board?

Yes No

If so, File No :-

(Copies of the relevant letters should be annexed)

14) Details on the manner of transfer of the ownership by this application

- 14.1 Among children and family members ? :- Yes/ No
See the instructions overleaf (If the ownership of the land has been owned after 22.07.2005, certified copies of the Deeds and Plans of the previous ownership should be submitted)
14.2 Is the ownership of the land transferred to others ? Yes/ No
14.3 Is it made as a Mortgage ? Yes/ No

15) The reason why land are purchased by relevant persons? (Mark the correct reason)

- 15.1 To sell by blocking out
- 15.2 To the further develop Coconut/Tea/ Rubber cultivation
- 15.3 For any other development purpose removing coconut/tea/rubber cultivation
- 15.4 Other (If any other purpose, it should be mentioned clearly)

16) Has any portion of this land been fragmented after 22nd July 2005? Yes/ No

17) State below names and addresses of the persons / institutions who acquire the land on sale, on a mortgage or as a gift, and the extent of land to be allocated.

Serial No	Name of the receiver person/ Institution	NIC No	Address	Acres	Roods	Perches	(Hectares)
01							
02							
03							
04							
05							
06							
07							

It is hereby certified that the above information are true and accurate.

.....
Signature of the applicant

.....
Date

Name and signature of joint owners if any,

Name	Signature	Date
01
02
03
04
05.....

I certify that the above named applicant / applicants placed his/her/their signature/ signatures above in my presence

.....
Attorney at law/ Notary public/ Commissioner of oaths
Signature and Rubber Seal

.....
Date

N.B.

Instructions

Please complete the application as per the instructions given below

Duly filled applications should be sent to the address therein under the registered post. If you wish to submit the applications by hand you are allowed to come on Wednesdays only.

- ❖ The applications which are not duly perfected to which copies of the relevant documents are not annexed will be rejected.
- ❖ If any inquiry on the applications is made, the file no issued should be stated. You are allowed to come for such inquiry on Wednesday only.
- ❖ The certificate of consent for the transfer will be issued and sent under the registered post , but if you wish to obtain it by hand only the applicant is allowed to come and collect such certificates only on Wednesdays.
- ❖ This application can be obtained from the official Web site of the Ministry of Planation Industries. www.plantationindustries.gov.lk
- ❖ Every cages of the application should be filled clearly.

The following certificates along with should be submitted properly.

When the request is made by the legal Attorney holder on behalf of the owner, Attorney holder's name should be filled as the applicant and certified copy of the Power of Attorney should be submitted.

1. Certificates
Certified copies* of the Deeds and Plans supported to establish the ownership (Pl. see the overleaf)
If the Title of the relevant land has been transferred to the owner after 22.07.2005, certified copies of the original Deeds and Plans of the previous ownership should be submitted.
2. Certificate of Title
The Certificate of Title indicating the manner how the ownership is received by the present owner, which was prepared checking Folios of the Land Registry by the Attorney-at- Law who has 10 years of experience.
3. Transfer among relatives
If it is a partition among children/ brothers and sisters or a transfer among family members
Certified copies of the Certificate of Birth/Marriages/ Deaths should be submitted. When the owner is deceased the Certificate of Grama Niladari should be submitted to establish his heirs. (It should be certified by the relevant Divisional Secretary)
4. Co-owners
If the land is purchased by more than one person, an affidavit should be submitted that the relevant land is not blocked out after purchasing it by them.

5. State Lands When a state land has been received by a Grant, the conditions stipulated in Relevant Grant should be adhered in alienation of such land. Especially, a prior approval of the relevant Divisional Secretary is compulsorily required for alienation of the land
6. Mortgage Financial institutions registered with the Central Bank of Sri Lanka are suitable mortgagors. If it is a mortgage, a letter of the mortgagor should be submitted and should be stated in the said letter that if the land is unredeemed, it will not be blocked out and maintained as a single unit.
7. Special Projects If the land is transferred for a project of the BOI of Sri Lanka, details such as project approval, approval of Central Environment Authority and the approved project report should be submitted
8. Execution of Deeds without approval When Deeds have been attested without approval of this Board after 22.07.2005, the Notary Public/ Attorney –at- Law who executed the Deed should submit a letter stating the reason for attesting the Deed.
9. Transfer for Companies If the land is transferred to a company, the following details of such company should be annexed to the application.
- i. Certificate of Registration from the company Registrar.
 - ii. Details of Board of Directors of the company, Articles of Association.
 - iii. A project report showing the activities to be carried out in the land by the company.
 - iv. An affidavit from the company that the land is not blocked out.

❖ Certified copies

Unless it is intimated to submit specifically, the original of each certificate should not be submitted along with the application. Only a copy certified as a true copy should be submitted for this purpose. ‘Certified copy’ means a photocopy of the original certificate certified as a true copy by a Notary Public and Attorney-at-Law by comparing with the original Certificate submitted by you. The Attorney-at-Law who certifies the copy should place his seal and signature on each page of the certificate.

**22.07.2005 is the date of enforcement of Tea, Rubber and Coconut Estate (Control of Fragmentation) Amendment of Act No.20 of 2005